

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Semington Village Hall, High St, Semington, BA14 6JR
Date: Wednesday 15 April 2015
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Rhys Schell (Melksham Community Area Manager) direct line 01225 716752 or rhys.schell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves - Melksham North
Cllr Terry Chivers - Melksham Without North
Cllr Jon Hubbard (**Chairman**) – Melksham South
Cllr David Pollitt - Melksham Central
Cllr Jonathon Seed (**Vice Chairman**) -Summerham & Seend
Cllr Roy While Melksham Without South

Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements (Pages 1 - 6)</p> <p>Chairman's Announcements</p> <p>Universal Credit</p> <p>Universal Credit will begin in Wiltshire on 16 March 2015, following an announcement by the Wessex branch of the Department of Work and Pensions (DWP)</p> <p>The intention of reforming the welfare system is to help more people to move into and progress in work, while supporting the most vulnerable.</p> <p>Universal Credit (UC) is the latest national welfare benefit which will eventually replace six other benefits provided by the DWP and HMRC. UC will eventually replace Income Support, Income Based Job Seekers Allowance, Income based Employment Support Allowance, Child Tax Credit, Working Tax Credit and Housing Benefit.</p> <p>A legacy for Wiltshire</p> <p>What Wiltshire Council delivered in 2014 and what's coming up in 2015.</p> <ul style="list-style-type: none"> • Supporting Wiltshire's future Olympians and Paralympians. • Promoted the Big Pledge – Dementia campaign launched. • Organised Cycle Wiltshire. • Tour of Britain – through 4 communities – 5,000 schoolchildren lined the route. • Supported The Big Walk in Melksham – raised £3,800 for charities. • First World War – Wall of Remembrance created and touring the county. • Support for Wiltshire's future Olympians and Paralympians. • Inaugural business and sports dinner raised £30,000. 	<p>7:00pm</p>

- Foundation fund for future funding and scholarship schemes established - supported 24 local sports stars.

Plans for 2015 include:

- The Big Pledge - launch May.
- Cycling festival – w/c 3 May.
- Cycle Wiltshire – 9 and 10 May.
- Magna Carta – 800 years anniversary – 15 June.
- Walking festival – w/c 6 September.
- The Big Walk – 12 September.

Health Watch Wiltshire

Focusing on Dementia - One of Healthwatch Wiltshire's (HWW) top priorities is dementia. This is because of what local people told us when we attended the 'what matters to you' events which were hosted by Community Area Partnerships and Area Boards in 2014.

Consultation on Specialist Dementia Hospital Care in Wiltshire - NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW has been independently facilitating the consultation.

Wiltshire's Better Care Plan - HWW want to make sure that health and social care services for older people in Wiltshire are working well for them, their unpaid carers and their families. We are speaking to older people and their unpaid carers about their journey through the health and care system and encouraging them to share their experiences.

2 **Apologies for Absence**

3 **Minutes (Pages 7 - 18)**

To confirm the minutes of the meeting held on the 11th February 2015.

4	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p>Melksham Station site and conditions of access</p> <p>Paul Johnson - Chairman of TransWilts CIC.</p>	7:10pm
6	<p>Local Climate Initiatives</p> <p>Joint Presentation from Melksham Energy Group, Melksham Climate Friendly Group and Claire Langdon - Head of Green Economy Team, Wiltshire Council.</p>	7:20pm
7	<p>Melksham Campus (<i>Pages 19 - 20</i>)</p> <p>Laurie Bell, Associate Director Communities and Communications to provide an update on Melksham campus.</p> <p>i. Programme update</p> <p>ii. Campus name and logo decision</p>	7:30pm
8	<p>Melksham Time Credits</p> <p>Gurjit Jessel Harding – Spice.</p> <p>i. Spice Time Credits</p> <p>ii. Local Time Credit earn and spend opportunities.</p>	7:45pm
9	<p>Local Youth Network - update</p> <p>Ceri Evans - Community Youth Officer, Wiltshire Council.</p> <p>I. Update</p> <ul style="list-style-type: none"> • A drop-in/Youth café is now being delivered at the Adventure centre on Tuesdays 6.30/8.30pm. • Atworth Youth Centre will be reopening its doors in April with support from the LYN by way of a grant, administration licence and CYO support. This will enable them to secure a paid worker to deliver sessions. 	7:55pm

- The minibus which was donated by Seend Community is in for repair and MOT, once back on the road this will be a vital link for the young people in the Melksham communities to fully participate in current and future events that the LYN provides.
- The LYN is holding several consultation days in the coming months -25th April Assembly rooms, 16th May Bowerhill pavilion and 18th July Party in the park.
- The LYN will be soon actively be running Social media and researching branding options.
- An initial Young person's Needs assessment has been completed, this is a working document, which will be continually revised through up and coming consultations.

II. Recommendations

- That the Melksham Area Board approves funding of £4,000 to enable the LYN Community mini bus to be repaired for use and first year running costs.
- Area Board agrees the addition of two new youth members to the LYN Management Group:

Maisie Marchant

James Wilkins

10 **Community Area Transport Group - 20mph Speed Limits** **8:05pm** (Pages 21 - 42)

20mph Speed Restriction Assessment reports for Kenilworth Gardens, Melksham and Snarlton Lane, Melksham.

The Melksham Area Board are asked to provisionally approve the sum of £1,333 for speed restriction as set out within the report for Kenilworth Gardens, Melksham (subject to CATG approval).

11 **Champion Updates** **8:10pm**

- Local Youth Network (LYN) – Cllr Jon Hubbard
- Children and Young Peoples Network - Cllr Jon Hubbard
- Economy – Cllr Roy While

- Health – Cllr Pat Aves
- Transport – Cllr Terry Chivers
- Read Easy – Cllr David Pollitt

12 **Partner Updates** (*Pages 43 - 54*)

8:20pm

To receive any updates from the following partners:

- Melksham Local Youth Network (LYN)
- Community Area Partnership
- Wiltshire Police
- Wiltshire Police and Crime Commissioner
- Wiltshire Fire and Rescue Service
- NHS Wiltshire/Clinical Commissioning Group
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Trans Wilts Community Rail Partnership

13 **Grant Funding** (*Pages 55 - 96*)

8:30pm

To consider applications to the Community Area Grants scheme.

14 **Any Other Items of Public Concern**

8:55pm

15 **Next Meeting**

Wednesday 17th June 2015 – Melksham Assembly Hall.

16 **Close**

Chairman's Announcements

Subject:	Universal Credit – background and update on steps to roll out the scheme
Officer Contact Details:	Ian P Brown, Revenue & Benefits Direct Line: (01225) 716701
Further details available:	Ian P Brown

Summary of announcement:

Universal Credit will begin in Wiltshire on 16 March 2015, following an announcement by the Wessex branch of the Department of Work and Pensions (DWP)

Many people on benefits believe that the financial risks of moving into work are too great. For some, the gains from work, particularly if they work part-time, are small, and any gain can easily be cancelled out by costs such as transport.

The government believes that:

- the current benefit system is too complex
- there are insufficient incentives to encourage people on benefits to start paid work or increase their hours

Through Universal Credit the government is aiming to:

- make the benefit system fairer and more affordable
- reduce poverty, worklessness and welfare dependency
- reduce levels of fraud and error

The intention of reforming the welfare system is to help more people to move into and progress in work, while supporting the most vulnerable.

Universal Credit (UC) is the latest national welfare benefit which will eventually replace six other benefits provided by the DWP and HMRC. UC will eventually replace Income Support, Income Based Job Seekers Allowance, Income based Employment Support Allowance, Child Tax Credit, Working Tax Credit and Housing Benefit.

Claimants will always be encouraged to apply on line and report any change in circumstance, on line. The completed claim will not be processed locally but in a Service Centre in either Glasgow or Bolton. (A slide set entitled UC Welcome Pack is attached)

It is important to note that in this initial phase, which runs from 16 March 2015 to May 2016, only single, unemployed people will qualify for UC. Couples, families with children and those in work but entitled to any of the benefits listed above, will either be transferred or asked to apply for UC from May 2016 onwards. Based on the qualifying criteria it is estimated 3,000 residents could qualify for UC in Wiltshire 2015-16. Every UC award will be paid monthly, in arrears, and claimants will receive their payment direct, approximately five weeks after the claim is registered.

Some support will be available to those who either struggle with the delay in payment, through an advanced payment made by the DWP, which will then be recovered from on-going payments. When rent is not paid on time a landlord can apply to the DWP for an alternative payment arrangement (known as an APA).

Whilst support in terms of budgeting will be made available through the council, management of complex debt may require referral to agencies better equipped, in this case the Citizens Advice Bureau. The council's role will be to ensure that residents are supported in the initial stages of their claim and:

- To provide access to computers,

Chairman's Announcements

- Assistance to get on line and apply on line
- Budgeting support and money advice
- Supporting vulnerable claimants and providing access to discretionary funds and local welfare provision.

A great deal of work has already taken place to provide agencies with information about the transition to universal credit. The DWP and the council have spent considerable time in negotiations to develop a Delivery Partnership Agreement which includes a framework for payment to meet aspects of our service delivery. Wiltshire is therefore well placed to be one of the first local authorities in the west to support the roll out of universal credit and set out below is some of the preparatory work.

- The Wiltshire Online project and the provision of 180 new computers in our libraries.
- The council's corporate research team produced an extensive report entitled Universal Credit: analysis of risk.
- Joint working between the DWP and librarians in conjunction with other voluntary groups to support people to access information and apply for benefits online.
- Undertaken a project to replace the current paper based housing benefit application form with a web based E-form.
- The provision of training through children's centres to stakeholders and voluntary sector in conjunction with Wiltshire Money.
- The involvement of Wiltshire staff working with the DWP at the highest level in terms of project planning and attendance at Technical Working Groups in London.
- A track record of delivering change, particularly welfare reforms, through partnership working across Wiltshire.
- Robust and carefully managed discretionary schemes (Local welfare provision, Discretionary Housing Payments and the latest discretionary council tax reduction) that can be used to support those in the most difficult financial circumstances

There are details on the next page of the eligibility criteria and details of the information claimants will need to make a claim online.

For further information about any of the research papers or details regarding any of the projects above please contact either Ian P Brown, Head of Revenues and Benefits, Julie Higinbotham, Benefits Manager at Wiltshire Council or Jackie Tuckett, Partnership Manager at the DWP.

There is extensive information made available on the government's own [website](#).

Universal Credit Expansion Eligibility

Claimants must:

- Be single.
- Must have a National Insurance Number.
- Be aged between 18 and 60 and six months.
- Not own or partially own the home they live in.

Chairman's Announcements

- Not be homeless or live in support or exempt accommodation.
- Not live in the same household as a member of the regular or reserved army who is absent from home on duty.
- Be a British citizen, resident in the United Kingdom (UK) for the last two years (not absent outside the UK during those two years for four weeks or more).
- Not have a child or qualifying young person (QYP) living with them some or all of the time.
- Not be an adopter with whom a child is expected to be placed within the first two months of the UC claim or a foster parent.
- Not be liable to pay child support maintenance.
- Not be responsible for providing care to a person with physical or mental impairment, unless on a paid or voluntary work basis.
- Must not have a fitness for work note or applied for a fitness for work note. Claimant must declare themselves fit for work.
- Must not be considered as having limited capability for work.
- Not be pregnant, or have been pregnant in the last 15 weeks.
- Not require a person acting on their behalf e.g. Personal Acting Body (PAB) or Corporate Acting Body (CAB).
- Not be in education or training of any kind.
- Not be self-employed.
- Not be a company director or part of a limited liability partnership.
- Be unemployed or declared earned income for the first month of the UC claim is not expected to exceed £330.
- Capital must not exceed £6000.
- Must have a bank, building society, post office or current account with a credit union.
- Must not be entitled to old rules Employment and Support Allowance (ESA), old rules Jobseekers Allowance (JSA), Income Support (IS), Incapacity Benefit (IB), Severe Disablement Allowance (SDA) , Disability Living Allowance (DLA), OR Personal Independence Payment (PIP).
- Must not be awaiting a decision on a claim for old rules ESA, old rules JSA, IS, Child Tax Credit (CTC), Working Tax Credit (WTC) or Housing Benefit (HB).
- Must not be awaiting the outcome of an application to revise a decision of non-entitlement to old rules ESA, old rules JSA, IS and HB.
- Must not have an undecided appeal against non-entitlement to old rules ESA, old rules JSA and IS.



Update for Area Boards - February 2015

Focusing on Dementia

One of Healthwatch Wiltshire's (HWW) top priorities is dementia. This is because of what local people told us when we attended the 'what matters to you' events which were hosted by Community Area Partnerships and Area Boards in 2014. We have been working with local charities in Wiltshire to monitor the new Wiltshire dementia strategy. We are working with Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury and District, Carer Support Wiltshire and Swan Advocacy.

We have held workshops across the county, where local people have been invited to share their experiences of local dementia services. Over 120 people participated in the workshops. People were also given the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer. HWW is collating all the feedback and putting together a report of the findings to date. Further workshops are scheduled for later in the year, where we will continue to gather feedback. Please do get in touch with HWW if you would like to participate in the workshops.

Consultation on Specialist Dementia Hospital Care in Wiltshire

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW has been independently facilitating the consultation. This has involved public meetings, talking to people in service user groups, inviting people to complete a questionnaire, and encouraging people to talk to us and tell us what they think.

HWW has now held all of the dementia consultation events, and is currently in the process of pulling together all of the feedback into a report. This report will be widely available for everyone to read and help with the decision making process, ensuring that people's voices are heard. The report will be available around the 17 March 2015. If you would like a copy then please contact us.

Wiltshire's Better Care Plan

HWW want to make sure that health and social care services for older people in Wiltshire are working well for them, their unpaid carers and their families. We are speaking to older people and their unpaid carers about their journey through the health and care system and encouraging them to share their experiences. We want to understand whether they, their families and unpaid carers are involved as much as they wanted to be in decisions about their care.

This is all part of Wiltshire's Better Care Plan which is designed to put patients at the centre of their care, provide care closer to home, prevent avoidable hospital admissions, and ensure patients can leave hospital as soon as they are well enough to either return home or continue their care in another setting. Wiltshire Council and NHS Wiltshire Clinical Commissioning Group have agreed to work together to achieve all this. More information about Better Care can be found here: <http://www.wiltshire.gov.uk/better-care-plan-summary.pdf>

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

HWW will be collecting together all the feedback it receives about people's experiences and reporting this back to local people, commissioners, and providers of services.

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Assembly Hall, Market Place, Melksham SN12 6ES
Date: 11 February 2015
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed, Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard (Chairman), Cllr David Pollitt, Cllr Roy While and Cllr Tony Deane

Wiltshire Council Officers

Rhys Schell – Community Area Manager
Kevin Fielding – Democratic Services Officer
Ceri Evans – Community Youth Officer

Town and Parish Councils

Melksham Town Council – Terri Welch
Melksham Without Parish Council – Mike Mills
Atworth Parish Council – Mitch Roberts
Broughton Gifford Parish Council – Mark Sullivan
Keevil Parish Council – Myra Link & Suzanne Wickham
Seend Parish Council – Joan Savage
Steeple Ashton Parish Council – Geoff Hyatt

Partners

Wiltshire Police – Inspector Matt Armstrong
Office of the Wiltshire Police & Crime Commissioner – Sean Cooper
Wiltshire Fire & Rescue Service – Mike Franklin
Melksham Community Area Partnership – Colin Goodhind

Melksham Seniors Forum – Brian Warwick
Melksham Doctors – Dr Rob Matthews

Total in attendance: 50

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on 17 December 2014 were approved by the Committee and signed by the Chairman with the following amendment: • Agenda Item No.6 Local Youth Network (LYN) - Update and Recommendations: That the minutes shows the 50% contribution towards the counselling service delivered by Extended Services as £1800, This should have been £2,800 as the total bill is just over £5600 and the expected contribution was £2,800.
4	<p><u>Declarations of Interest</u></p> <p>Cllr Terry Chivers, (Melksham Without North) declared an interest in the 2 x Melksham Without Parish Council grant applications and did not partake in debate and the vote of these applications.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • The Stonehenge and Avebury World Heritage Site Management Plan 2015 - Public consultation. • Healthwatch Wiltshire - Local Dementia services. • Clinical Commissioning Group Integrated Performance Management Report - November 2014. • Kennet and Avon Canal and River Trust - Canal Adoption.

6	<p><u>Wiltshire and Berkshire Canal- Melksham Link</u></p> <p>Chris Coyle - Wilts & Berks Canal Trust and Ken Oliver – Countryside Officer, Wiltshire Council gave an update and presentations on progress and plans for the overall development of the Melksham Link section of the canal.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Planning application with a provision for housing. • Full consultation to be carried out later this year. • Finances. • Development of the MasterPlan. • The Melksham Link as a potential major tourist attraction. • Next phases of the project. <p>Questions raised included:</p> <p>Who's idea was the proposed Wetland Reserve? <i>a. The Canal Trust and Wiltshire Wild Life Trust.</i></p> <p>Who will own the Wetland Reserve? <i>a. Wiltshire Wild Life Trust.</i></p> <p>Where would the finances come from to fund the Reserve? <i>a. Finance would be drawn from the proposed enabling package.</i></p> <p>Does the level of proposed housing equate to the cost of digging the Melksham Link out? <i>a. All of the proposed housing would not finance the canal dig, a robust business plan is also required to keep the project on track.</i></p> <p>Do the proposals take into account accessibility? <i>a. Yes, the canal would be accessible to everyone.</i></p> <p>If the proposals include provision for caravans then it may useful to open discussions with the Caravan Club. <i>a. Yes, we will take this on board.</i></p> <p>The Chairman thanks Chris Coyle and Ken Oliver for their presentations.</p>

7	<p><u>Local Youth Network (LYN)</u></p> <p>Ceri Evans - Community Youth Officer gave a short update from the LYN.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Grants - Adventure Centre. • Seend Bus – A big thank you to Cllr Seed for facilitating the handover of the Seend community mini bus for the LYN to use. • Advertising – getting the LYN message out to young people. • Volunteering – More involvement. <p>The minutes from the LYN management group meeting held on 14 January 2015 were received and noted by the Area Board.</p> <p>Decision</p> <p>The membership of the LYN management group was agreed by the Area Board as:</p> <p><i>Cllr Hubbard</i> <i>Elena Rossi- Young person</i> <i>Jack Oatley- Young person</i> <i>Rob Spooner – Director of Year 10 at Melksham Oak</i> <i>Teresa Strange – School Governor & Guiding</i> <i>Chris Pugh – PCSO</i> <i>Ceri Evans – Community Youth Officer</i> <i>Rhys Schell – Community Area Manager</i> <i>YP – Vacancy</i> <i>YP – Vacancy</i></p> <p>The Chairman thanked Ceri Evans for his update.</p>
8	<p><u>Melksham Community Campus</u></p> <p>Cllr Roy While gave a short update on the Melksham Community Campus.</p> <p>Points made included:</p> <p>Programme Update</p> <ul style="list-style-type: none"> • Richard Pearce and Ceri Williams were working with the Rugby and

Football clubs to find temporary accommodation during the construction phases at Woolmore Farm. Meetings taking place w/c 19th January to further these discussions.

- Initial work to start on Woolmore Farm in February.
- Contractor interviews for the main campus build were taking place on 23rd January.
- Market place regeneration plans were on show at the Town Hall, with work due to commence in Autumn 2015.

Community Contact List

- Stakeholder list - The COB discussed the contact list and proposals to communicate with the various groups. The potential for this to be the main contact directory for the community.
- Identification of key groups for engagement - COB members were asked to highlight any priority groups for engagement.
- Mapping potential users - A document was circulated to the COB showing the available space within the campus for hire. A short list of potential users was shown next to each space. Further work was required on this list.

Logo concepts and name options

- The COB had met with Wiltshire Council officers and were shown the third iteration of logos and the COB discussed the campus brand and name. Agreements were reached as follows:
- The word 'Conigre' was ruled out as a potential name and the COB agreed to opt for either 'Melksham Community Campus' or 'Melksham House Community Campus'.
- Three concepts were agreed on which were; a milk churn, the Melksham House frontage and Melksham Bridge (extension to three arches).
- Blue and teal tones were the preferred colour options.
- The preference was to launch three logo options at the Area Board on 11th February for public consultation. This would not be a closed process and different concepts and ideas would still be possible at this stage.

	<p>The minutes of the last Community Operations Board meeting held on the 15th January 2014 were received and noted by the Area Board.</p> <p>A short workshop session was held, the Area Board attendees were given the opportunity to choose which of the logo options and name of the campus they preferred. It was agreed that choice of the campus name and logo would be revisited at the April Area Board meeting.</p> <p>The Chairman thanked everyone for taking part in the workshop.</p>
9	<p><u>Community Area Transport Group (CATG)</u></p> <p>Cllr Jonathon Seed gave a short CAT-G update and recommendations arising from the last CATG meeting held on the 5th February 2015.</p> <p>Local Highways Investment Fund</p> <p>The Area Board noted the Local Highways Investment Fund 2014 – 2020 report that was included in the agenda pack, which contained the Highways major maintenance schemes for the Melksham community area 2014/15.</p> <p>Speed Indication Devices (SIDs)</p> <p>Cllr Seed advised the Area Board that Wiltshire Council was to withdraw funding for the Speed Indication Devices used throughout the county and were looking for local communities to take over the SID duties.</p> <p>It was agreed that a letter would be drawn up and sent to Cllr John Thomson – Cabinet member for Highways, Wiltshire Council outlining the Melksham Area Board’s opposition to the withdraw of funding for the SIDs.</p> <p>CATG recommendations</p> <p>Decision</p> <p>The Melksham Area Board approved funding for:</p> <ul style="list-style-type: none"> • Dropped kerbs, Blackmore Road, Melksham Cost £1500 – approval for £500 CATG and £500 Area Board. • Bowerhill footpath link between Hurricane rd and Grassmere Cost £4000 – approval for £1333 CATG and £1333 Area Board. • To provisionally approve funding for Seend High Street traffic

	<p>management Cost £20000 – approval for £2833 CATG and £2833 Area Board.</p> <p>The Chairman thanked Cllr Seed for his update.</p>
10	<p><u>Champion updates</u></p> <p>Local Youth Network - Cllr Jon Hubbard</p> <ul style="list-style-type: none"> • Update covered earlier in the meeting. <p>Economy – Cllr Roy While</p> <ul style="list-style-type: none"> • That the Bowerhill & Hampton Park Steering Group would be having its second meeting during March 2015. <p>Health – Cllr Pat Aves</p> <ul style="list-style-type: none"> • Last night (10th February) – another successful meeting of the Health working group. • 15 attendees – some newcomers. • Working on ideas that would enable professionals to inform each other to the benefit of themselves and the public. Further details to follow in due course. <p>Transport – Cllr Terry Chivers</p> <ul style="list-style-type: none"> • That work was ongoing to get update bus time tables located in all bus stops in and around Melksham. <p>Read Easy – Cllr David Pollitt</p> <ul style="list-style-type: none"> • First meeting now held and Management Committee formally set up. • ReadEasy Melksham had signed the constitution and was now affiliated to ReadEasy UK. • The Committee was looking for a co-ordinator and undertaking various formalities prior to appointing Reading Coaches. <p>The Chairman thanked the members for their updates.</p>

11	<p><u>Partner Updates</u></p> <p>Melksham Senior People’s Forum (Brian Warwick) – the written report contained in the agenda pack was noted.</p> <p>Community Area Partnership (Colin Goodhind) That the partnership was heading up a campaign to promote Smart Water throughout the Melksham community area and was looking for volunteers to man the town’s CCTV cameras.</p> <p>Wiltshire Police (Inspector Matt Armstrong) - the written report contained in the agenda pack was noted.</p> <p>Melksham Town Council – the written report contained in the agenda pack was noted.</p> <p>Steeple Ashton Parish Council - the written report contained in the agenda pack was noted.</p> <p>The Chairman thanked everybody for their updates.</p>
12	<p><u>Area Board Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Decision The Big Community Grow awarded £730 towards cooking workshops. Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Whitley Reading Rooms awarded £883 towards a new external fire door. Reason <i>The grant meets the 2014/15 grants criteria.</i></p> <p>Decision Melksham Without Parish Council awarded £1,001 for seating and picnic facilities at Shaw Playing Fields. Reason <i>The grant meets the 2014/15 grants criteria.</i></p>

Decision
Melksham Without Parish Council refused £4417 towards resurfacing Shaw Play Area.

Reason

The grant was refused as the Area Board members felt that play area resurfacing should form part of the Parish Council's planned maintenance program, and as such should be covered under its precept.

Decision
Broughton Gifford Pre-School awarded £2,500 towards equipment for a new building.

Reason

The grant meets the 2014/15 grants criteria.

Decision
Broughton Gifford Parish Council £4,047 towards war memorial renovation. *Note: the grant was awarded as £3.047 community area grant funding and £1,000 awarded from the World War I commemoration fund.*

Reason

The grant meets the 2014/15 grants criteria.

Decision
Melksham Amateur Swimming Club awarded £1,000 to improve equipment available to swimmers.

Reason

The grant meets the 2014/15 grants criteria.

Decision
Broughton Gifford Village Hall awarded £1,114 towards improvements to the hall.

Reason

The grant meets the 2014/15 grants criteria.

Decision
Semington Parish Council awarded £1100 towards a defibrillator for use by villagers.

Reason

The grant meets the 2014/15 grants criteria.

Decision
Keevil Defibrillator group awarded £960 to provide a defibrillator for use in Keevil.

	Reason <i>The grant meets the 2014/15 grants criteria.</i>
13	<u>Urgent Business</u> There was no urgent business.
14	<u>Close</u>

Melksham Campus**Name and logo consultation report****Purpose of the report**

To provide an update and recommendations to the Melksham Area Board following public consultation on the name and logo options for the Melksham campus.

Summary

The Melksham COB (Community Operations Board) undertook public consultation from Wednesday 11 February to Friday 13 March. The COB directly engaged with the following groups:

- Area Board workshop
- Melksham and District Older Persons Forum
- Melksham Campus Arts Steering Group
- Melksham Swordfish Amateur Swimming Club
- Lunch club service at Melksham Assembly Hall
- Melksham Oak School
- Young People at Youth Drop in Service
- Aloeric and Forest and Sandridge Schools
- Melksham Bowls Club

The group also promoted the consultation using the following methods:

- E-mailed to over 500 local community and residential contacts
- Article on Melksham, Our Community Matters website
- Town Hall display and consultation drop box
- Library display and consultation drop box
- Christie Miller display and consultation drop box
- Direct e-mails from COB members to contacts
- All schools invited to participate and to advertise in newsletters
- Press release into Melksham News, Gazette and Parish Newsletters

A simple consultation reply slip was provided to each respondent and they were asked to tick their preference of name and logo (one each). A space for additional comments was also provided.

Results

627 people completed the consultation (43 were incomplete) with 93 respondents completing an online survey and 534 filling out hard copies. The name and logo responses are shown in the tables below. The main reoccurring comments are also shown after the results tables.

Melksham Campus naming results

Group/ Location	Melksham Community Campus	Melksham House Community Campus
Area Board	6	3
Online	50	37
Town Hall	58	18
Assembly Hall	8	33
Library	34	12
Christie Miller	21	5
Young People	70	16
Older Persons Forum	49	16
Primary Schools	96	60
TOTAL	384	200

Melksham Campus logo results

Group/ Location	Bridge	Forest	Oak	Community
Area Board	2	3	2	2
Online	22	24	22	24
Town Hall	6	21	14	46
Assembly Hall	5	11	12	13
Young People	6	35	12	45
Older Persons Forum	13	18	10	29
Schools	23	31	35	71
Library	4	9	5	19
Christie Miller	2	11	10	9
TOTAL	83	163	122	259

Main reoccurring comments:

- Would like the 'M' over the community logo moved to the right hand side
- Would like the logo as a different colour (Green and Cyan most popular)

Recommendations

After thorough analysis of the responses from the Melksham community, the COB make the following recommendations to the Melksham Area Board:

- The name 'Melksham Community Campus' is confirmed
- The updated 'community' logo is confirmed, with the 'M' having moved to the right hand side and in either with either a brighter blue or green colour.

HIGHWAYS & TRANSPORT
TRAFFIC & NETWORK MANAGEMENT

KENILWORTH GARDENS
(AND SURROUNDING AREA)
Melksham

20mph Speed
Restriction Assessment

Document Control Sheet

Project Title: Kenilworth Gardens - Melksham

Report Title: 20mph Speed Restriction Assessment

Revision: Version 1

Status: Final

Date: January 2015

Record of issue

Issue	Status	Author	Date	Check	Date	Authorised	Date
1	Final	SJA	Jan 2015	DT	Jan 2015	MS	Feb 2015

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1.0 Introduction and background

Following the publication of Wiltshire Councils policy for 20mph speed limits, the authority committed to undertaking assessments across the 18 Community Areas. Each of the Community Areas were requested to nominate a defined area for assessment during 2014/15.

Kenilworth Gardens (and the surrounding area) in Melksham, has been locally identified and selected by the Community Area Transport Group as a possible suitable location for a 20 mph speed restriction.

This report sets out the analysis of this location against “Wiltshire Policy on 20mph Speed Limits and Zones” and the Department for Transport (DfT) Circular 01/2013 “Setting Local Speed Limits”.

The above guidance will be used to determine if the Kenilworth Estate is a suitable location for a 20mph speed restriction. Full extents of the area selected to be studied is set out in Appendix A.

2.0 Data Collection

Average speed and volume of traffic was recorded using a device called a Metrocount. This is a roadside unit with sensors placed across the road.

Two metrocounts were installed at various locations throughout Kenilworth Gardens and the surrounding area and were put in place from 28th November 2014 – 6th December 2014.

It was since discovered that Longford Road is a popular local attraction in December due to a number of houses participating in extensive Christmas light displays. The lights were switched on, on the 4th December. In order for the existence of the light displays not to skew the data collected it was decided to use data only from the first 5 days of operation 28th November – 3rd December 2014.

The exact location of each counter is identified in Appendix A.

Table 1 below sets out a summary of the results of each metrocount:

Metro Count Number	Total Traffic Volume (annual average daily traffic)	85th %ile Speed (mph)	Mean Average Speed (mph)
1	1596	26.8	21.7
2	549	27.1	22
3	1483	30.9	25.8
4	262	21.1	17
5	310	25.4	19.9
6	80	27	22
7	545	26.1	21.7
8	237	26.8	20.3

Table 1 – Summary of metrocount results

3.0 Collision Data

An investigation into the Police Collision Database shows there has been two recorded Personal Injury Collisions in the 6 years prior to this report, one of which resulted in a slight injury to a pedal cyclist.

This occurred in Woodstock Gardens in 2011 and involved a vehicle clipping the side of a pedal cycle, causing the cyclist to be displaced. This resulted in a slight injury to the cyclist.

4.0 Analysis against Wiltshire Council Policy

It is important to remember that all speed limits should be set where it can be expected that overall compliance with the limit can be realistically achieved. Higher recorded speeds are generally not reduced with signing alone and are likely to require hard engineering measures such as alteration to the road layout and/or road humps.

With the above in mind, there are two different types of 20mph speed restriction – a 20mph Zone or a 20mph Speed Limit.

Wiltshire Council policy has considered previous studies into 20mph speed limits and zones as well as the guidance from DfT Circular 01/2013. Wiltshire Council policy identifies the options to consider when implementing 20mph zones and limits within Wiltshire:

20mph Zones:

20mph zones are defined as areas subject to a 20mph speed restriction which cover a number of roads and are supported by the appropriate traffic order and signs.

Typically there will be traffic calming measures at regular intervals throughout the zone to ensure speeds remain consistent in the area. This could include the addition of road humps and raised junctions as well as build outs, chicanes or pinch points.

20mph zones to be considered where:

- Roads are restricted to a 30mph speed limit
- A proven history of road user conflict with vulnerable users such as child pedestrians is apparent.
- New residential developments
- Where there is an alternative route existing, so drivers are able to avoid the zone.
- On major streets if there is a significant number of journeys on foot or bicycle and this outweighs the disadvantage of longer journeys for motorists.

20mph Speed Limits:

20mph limits are defined as streets where the speed restriction has been reduced to 20mph but where there are no physical calming measures. Drivers are alerted to the restriction by the use of terminal and repeater signs only.

20mph Speed Limits to be considered where:

- Mean before speeds are at or below 24mph (if they are just above this threshold lighter touch engineering measures to reduce speed may be implemented)
- On roads which do not have a strategic function or where motor vehicle movement is not the primary function.
- On major streets if there is a significant number of journeys on foot or bicycle and this outweighs the disadvantage of longer journeys for motorists.
- In rural areas where the location in addition to the above conditions meets the definition of a village as set out in Traffic Advisory Leaflet "01/04 – Village Speed Limits".

5.0 Recommendation

Results have shown that mean average traffic speeds within the majority of Kenilworth Gardens and the surrounding area are well within the guidance threshold of 24mph.

One metrocount recorded higher speeds than the 24mph threshold. Metrocount no.3 (located at the north end of Kenilworth Gardens) showed the highest speed of traffic, with mean average speed recorded at 25.8mph.

Kenilworth Gardens is by nature a long straight road with good visibility, which can explain the higher speeds recorded in this section. Since this is close to the threshold of 24mph, guidance suggests that if feasible, lighter touch engineering measures may be used to implement a 20mph speed limit.

It is recommended Kenilworth Gardens may benefit from gateway treatments at each entrance, to remind drivers they are entering into a 20mph limit. This can take the form of coloured surfacing at and 20mph speed limit roundels on the carriageway. In addition, 20mph speed limit roundels could be placed at regular intervals along Kenilworth Gardens to reinforce this message to drivers.

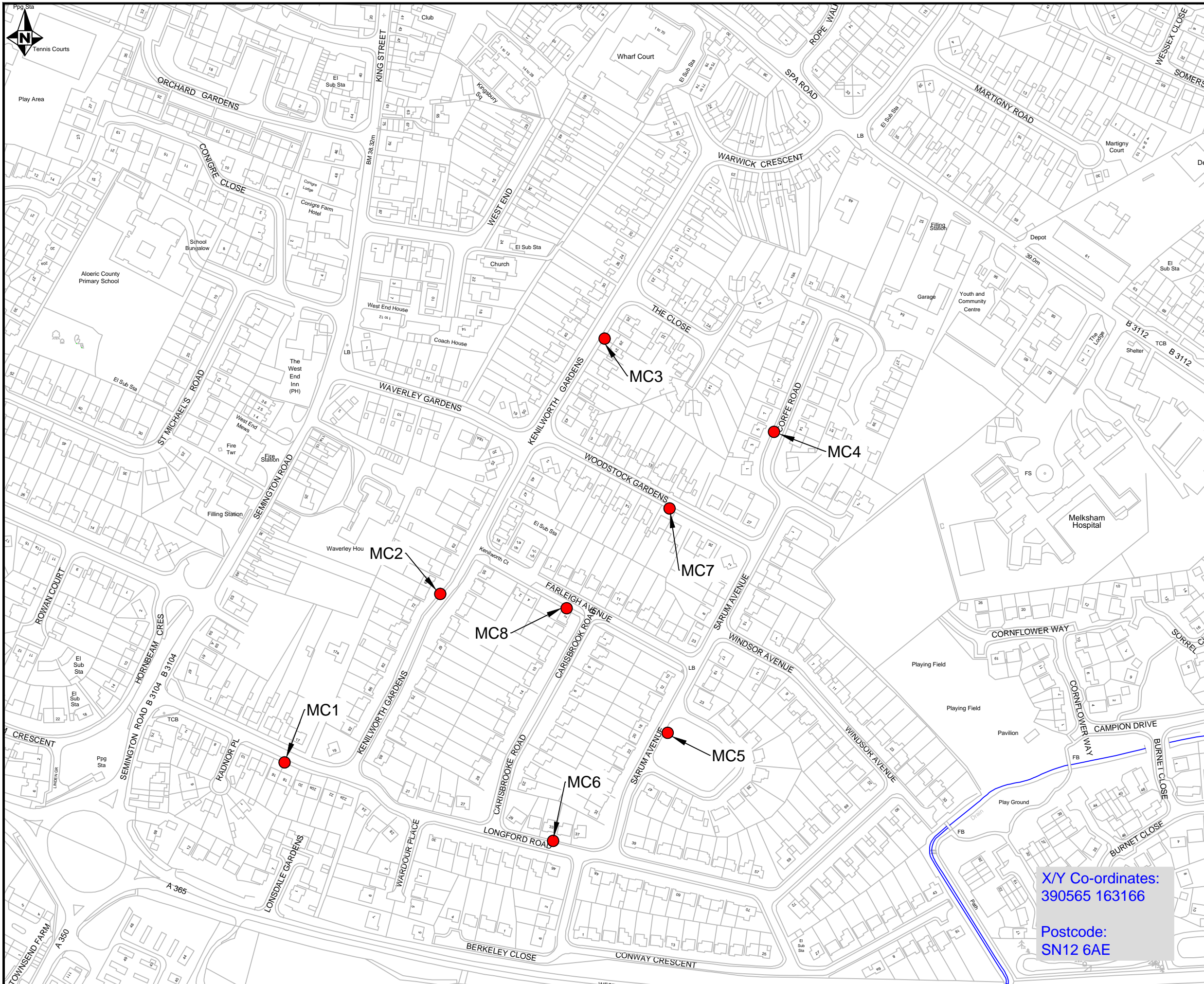
Based on the analysis of the speed and collision data for Kenilworth Gardens and the surrounding area and comparing these results with Wiltshire Council Policy on implementing 20mph speed limits and zones, it is recommended that the Kenilworth Estate be considered for a 20mph speed limit and that soft touch engineering measures are used within the vicinity of Kenilworth Gardens itself.

It is estimated the cost to implement this scheme would be in the region of £4000. It should be noted this is the expected cost required from the Community Area Transport Group and does not include development and legal costs which will be borne by Wiltshire Council centrally.

See Appendix B for more details on this recommendation.

6.0 Appendix A

Requested area of assessment and exact locations of Metrocounts:



- Proposed location for Metro Counts:**
- MC1** - Attach to lamp column no.1263, outside 16 / 18 Longford Road
 - MC2** - Attach to concrete lamp column outside 68 Kenilworth Gardens
 - MC3** - Attach to lamp column no.3 outside 29 / 31 Kenilworth Gardens
 - MC4** - Attach to concrete lamp column no.13 outside 5 Corfe Road
 - MC5** - Attach to telegraph pole on green, outside 18 Sarum Avenue
 - MC6** - Attach to concrete lamp column no. 7, outside 33 Longford Road
 - MC7** - Attach to lamp column outside 20 Woodstock Gardens
 - MC8** - Attach to tree opposite 5 Farleigh Avenue
- Proposed 20mph speed limit boundaries

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 Wiltshire Council (100049050) 2014

Wiltshire Council
 Where everybody matters
Traffic & Network Management
 County Hall, Bythesea Road, Trowbridge
 Wiltshire, BA14 8JD
 Tel: 0300 4560100
 Website: www.wiltshire.gov.uk

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O	09/14	SJA	MJR	**	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:
DRAFT

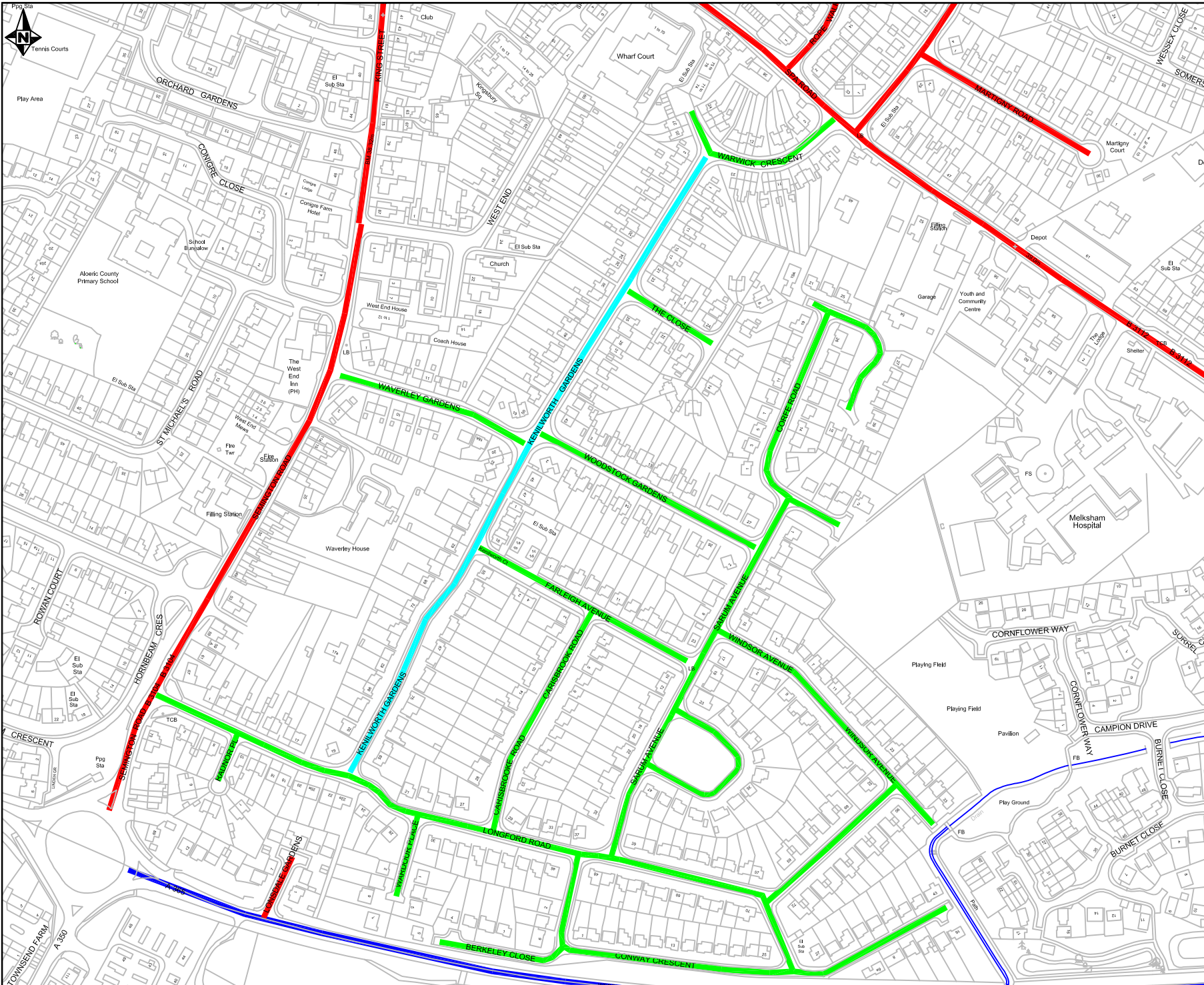
PROJECT:
 Melksham CATG
 Request for 20mph Speed Limit

DRAWING TITLE:
 Proposed locations for Metro Counts
 Kenilworth Gardens, Melksham
LOCATION 15

SCALES:	1:2500 @ A3	SHEET SIZE:	A3
DRAWING No.	Kenilworth D001.0	REVISION:	0
FILE REF:	L:\IT\CurrentSchemes\SpeedLimits\AreaBoard\20mph\SitePlans\Melksham\Kenilworth\0001.0		

7.0 Appendix B

Recommendation plan – 20mph Speed Limit, involving soft touch engineering measures



NOTES:

Proposed Speed Limit Changes:

- █ Existing 30mph speed limit
- █ New 20mph Speed Limit
- █ New 20mph speed limit with engineering features
- █ Existing national speed limit

"Soft Touch" engineering measures:

- 20mph speed limit roundels marked on carriageway
- Colored surfacing to highlight 20mph speed limit
- Additional lining to highlight the new speed limit

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Traffic & Network Management

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Wiltshire, BA14 8JD
Tel: 0300 4560100
Website: www.wiltshire.gov.uk

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REV	DATE	DRAWN	CHECK	APPROV	DESCRIPTION
DRAWING PURPOSE:					
DRAFT					
PROJECT:					
Melksham CATG Request for 20mph Speed Limit					
DRAWING TITLE:					
Proposed Speed Limit changes Kellworth Gardens, Melksham					

SCALES:	NTS	SHEET SIZE:	A3
DRAWING No:	Kellworth D002.0	REVISION:	0
FILE REF:	L:\IT\Users\jsherman\speed\in\ba\melksham\catg\ba\melksham\catg\002\002.0		

**HIGHWAYS & TRANSPORT
TRAFFIC & NETWORK MANAGEMENT**

**SNARLTON LANE
Melksham**

**20mph Speed
Restriction Assessment**

Document Control Sheet

Project Title: Snarlton Lane – Melksham

Report Title: 20mph Speed Restriction Assessment

Revision: Version 1

Status: Final

Date: January 2015

Record of issue

Issue	Status	Author	Date	Check	Date	Authorised	Date
1	Draft	SJA	Jan 2015	DT	Jan 2015	MS	Feb 2015

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1.0 Introduction and background

Following the publication of Wiltshire Councils policy for 20mph speed limits, the authority committed to undertaking assessment across the 18 Community Areas. Each of the Community Areas were requested to nominate a defined area for assessment during 2014/15.

Snarlton Lane, Melksham has been locally identified and selected by the Community Area Transport Group as a possible suitable location for a 20 mph speed restriction.

This report sets out the analysis of this location against “Wiltshire Policy on 20mph Speed Limits and Zones” and the Department of Transport (DfT) Circular 01/2013 “Setting Local Speed Limits”.

The above guidance will be used to determine if Snarlton Lane and its surrounding area is a suitable location for a 20mph speed restriction. Full extents of the area selected to be studied is set out in Appendix A.

2.0 Data Collection

Average speed and volume of traffic was recorded using a device called a Metrocount. This is a roadside unit with sensors placed across the road.

Two metrocounts were installed at either end of Snarlton Lane in Melksham. They were put in place from 28th November 2014 – 6th December 2014.

The exact location of each counter is identified in Appendix A.

Table 1 below sets out a summary of the results of each metrocount:

Metro Count Number	Total Traffic Volume (annual average daily traffic)	85th %ile Speed (mph)	Mean Average Speed (mph)
1	467	27.7	22.1
2	248	24.6	20.1

Table 1 – Summary of metrocount results

3.0 Collision Data

An investigation into the Police Collision Database shows there has been one recorded Personal Injury Collision in the 6 years prior to this report, which resulted in a serious injury to a pedal cyclist.

This occurred in 2010, at the junction of Snarlton Lane and the A3102. A car pulled out of Snarlton Lane into Stop/Go Traffic control. Realising the traffic was against them, the driver reversed back into Snarlton Lane and struck a cyclist behind them.

As this incident occurred at the junction of Snarlton Lane and the A3102, it can be discounted from the results of this report, because if speed restrictions are recommended, they will be put in place at the start of Snarlton Lane.

4.0 Analysis against Wiltshire Council Policy

It is important to remember that all speed limits should be set where it can be expected that overall compliance with the limit can be realistically achieved. Higher recorded speeds are generally not reduced with signing alone and are likely to require hard engineering measures such as alteration to the road layout and/or road humps.

With the above in mind, there are two different types of 20mph speed restriction – a 20mph Zone or a 20mph Speed Limit.

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- In rural areas where the location in addition to the above conditions meets the definition of a village as set out in Traffic Advisory Leaflet “01/04 – Village Speed Limits”.

5.0 Recommendation

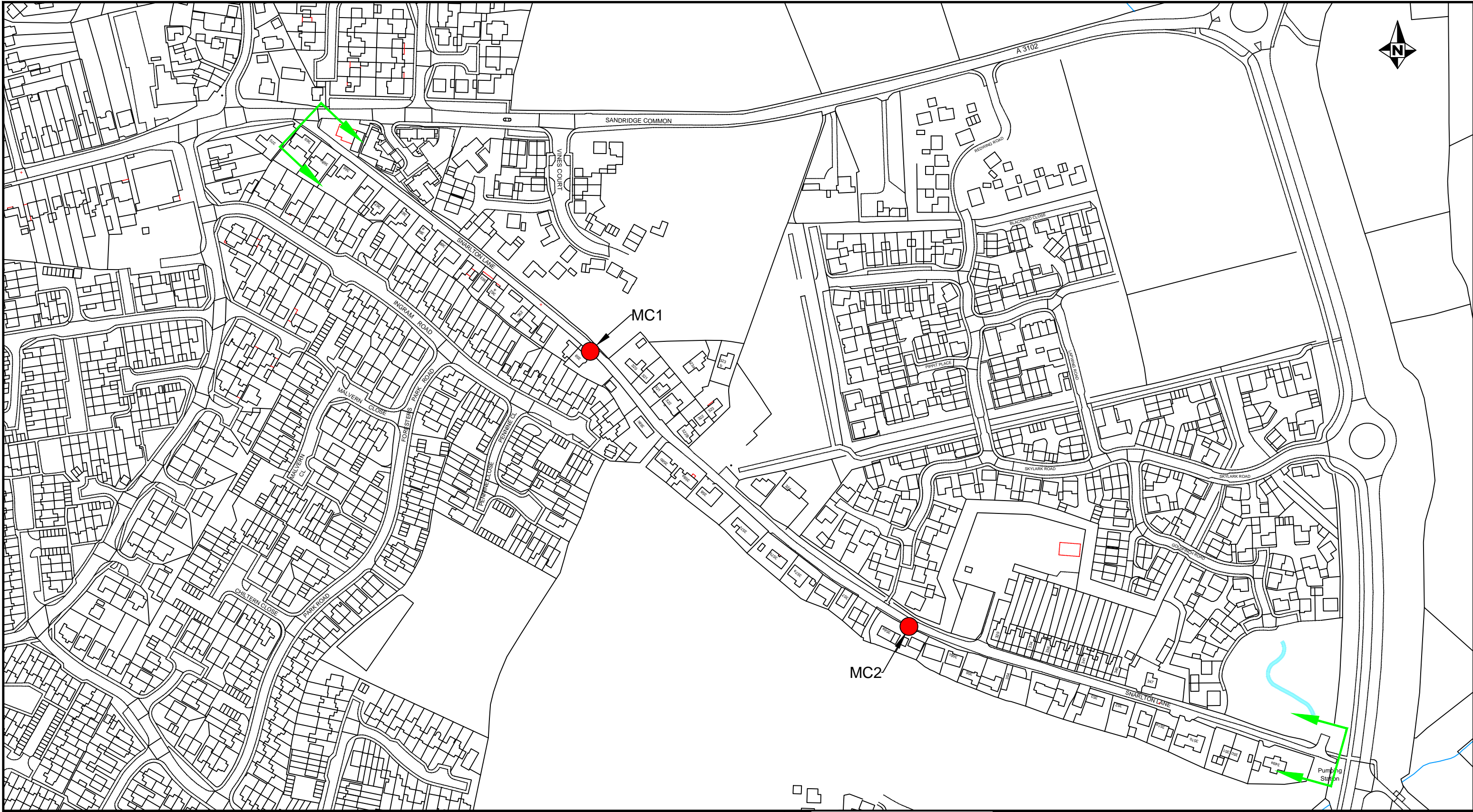
Results have shown that mean average traffic speeds along Snarlton Lane are well within the guidance threshold of 24mph.

Based on the analysis of the speed and collision data for Snarlton Lane and comparing these results with Wiltshire Council Policy on implementing 20mph speed limits and zones, it is recommended that Snarlton Lane be considered for a 20mph speed limit.

It is estimated the cost to implement this scheme would be in the region of £3000. It should be noted this is the expected cost required from the Community Area Transport Group and does not include development and legal costs which will be borne by Wiltshire Council centrally.

6.0 Appendix A

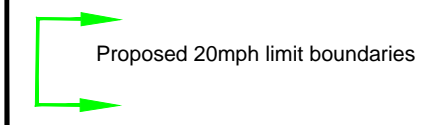
Requested area of assessment and exact locations of Metrocounts:



NOTES:

Locations of Metro Counts:

- MC1** - Outside 359 Snarleton Lane on telegraph pole
- MC2** - Outside 356a Snarleton Lane on telegraph pole



X/Y Co-ordinates:
391725 164029

Postcode:
SN12 7QW

Wiltshire Council
Where everybody matters

Traffic & Network Management

County Hall, Bythesea Road, Trowbridge
Wiltshire, BA14 8JD

Tel: 0300 4560100
Website: www.wiltshire.gov.uk

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O	09/14	SJA	MJR		ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
DRAWING PURPOSE: DRAFT					

PROJECT: Melksham CATG Requests for 20mph Speed Limits			
DRAWING TITLE: Proposed locations for Metro Count Snarleton Lane, Melksham LOCATION 16			
SCALES:	1:2500 @ A3	SHEET SIZE:	A3
DRAWING No.	Snarleton Lane Melksham D001.0	REVISION:	0
FILE REF:	L:\IT\Current\SpeedLimits\AreaBoard\20mph\SitePlans\Melksham\SnarletonLane\MelkshamD001.0		

Melksham Community Area Board

April 2015



Neighbourhood Policing

Sergeant:	James Williams
Town Centre:	PC Kane Fulbrook-Smith PCSO Rose Baldock PCSO Christopher Pugh
Rural North:	PC Barry Dalton PCSO Janet Gould PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Helen Wilson

NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: www.wiltshire.police.uk

Current Priorities:

The current priority for my team in Melksham is to continue to promote Community Messaging, launched through the NPT and PCC on the 13th November 2014.

To date we have signed up 467 residents.

Wiltshire and Swindon Community Messaging is an online secure system that members of the public, including Neighbourhood Watch coordinators and members, can join to receive messages about policing and crime matters in their area.

Messages can be sent by email, text and voicemail. People can join Wiltshire and Swindon Community Messaging by visiting www.wiltsmessaging.co.uk

The system will not be monitored 24 hours a day - always call 999 in an emergency or 101 in a non-emergency.

Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

Local Issues and crime:

Following the last Area Board on the 11th February the figures for incidents in Melksham Community Area remain within the upper and lower control limits and there are significant crime series to bring to your attention.

For the same period last year there have been 28 fewer domestic burglaries and 57 fewer non dwelling burglaries. While this is positive in terms of fewer victims of crime we must not become complacent and security of property and possessions should always be considered to deter offenders.

Throughout the county of Wiltshire we have seen an increase in thefts of quad bikes from rural areas. Recently a quad bike was stolen from Poulshot we would advise people to secure these vehicles when not in use and certainly not to leave the keys in vehicles. As technological advances are made vehicle tracking devices are available for relatively little money, compared to the cost of replacing vehicles or paying an excess on insurance. These deter offenders and assist in the recovery of stolen property.

Violence: has increased by 46 offences. This increase is due in part to Wiltshire Police showing diligence to ethical crime recording. An example of this, that has affected the figures below, is an incident of violent disorder which in turn has also been recorded as separate assaults for each person involved. This has meant 17 'crimes' have been recorded for this one incident. I can reassure you that five persons have been charged in relation to this incident and are awaiting trial.

In real terms since the last area board there have been 38 violent offences in total, 26 relate to private space violence and 12 for violence in the public arena. Five of these relate to licensed premises two of which were an assault on bar staff who were acting diligently in refusing to serve a customer.

Criminal Damage: There have been 43 fewer reports of damage to property.

38 offences have been reported and 18 relate to damage to motor vehicles. Of the damage to motor vehicles 13 offences were committed in one night in Portman Road where cars were scratched tyres slashed and items stolen from insecure vehicles. Following these reports we have conducted extensive enquiries including going house to house for information, checking CCTV and use of Crime Scene Investigators. We have not identified a suspect. All logs and reports for this night have been checked to see if any incident could have been a causation factor leading to this damage but there does not appear to be any reason why the vehicles in this road were targeted.

Antisocial Behaviour: There have been 31 reports of antisocial behaviour in total. 24 personal (unwanted contact) and 7 reports of nuisance.

In addition to the above the teams are focusing activities on Awdry Avenue following reports of noise nuisance, drug misuse and ASB. We are working closely with Selwood Housing on this matter.

Regular patrols area being made to the bowls and tennis club following reports by the club members of graffiti / vandalism and ASB.

The Market Place and ASB caused by vehicles also remains a priority.

These figures are reflected in the chart below with violence crime and Anti social behaviour showing an increase over the 12 month rolling period. I am pleased with the reduction of offences in the other crime categories. Sergeant Williams and his team are examining each area to identify how we can continue to drive down crime.

ED Melksham NPT	Crime			
	12 Months to March 2014	12 Months to March 2015	Volume Change	% Change
Victim Based Crime	1249	1126	-123	-9.8%
Domestic Burglary	68	40	-28	-41.2%
Non Domestic Burglary	147	90	-57	-38.8%
Vehicle Crime	118	100	-18	-15.3%
Criminal Damage & Arson	264	221	-43	-16.3%
Violence Against The Person	247	293	+46	+18.6%
ASB Incidents	885	911	+26	+2.9%

Please report to police, or via Crime stoppers, any information you have or any concerns or suspicions about anyone involved in criminality.

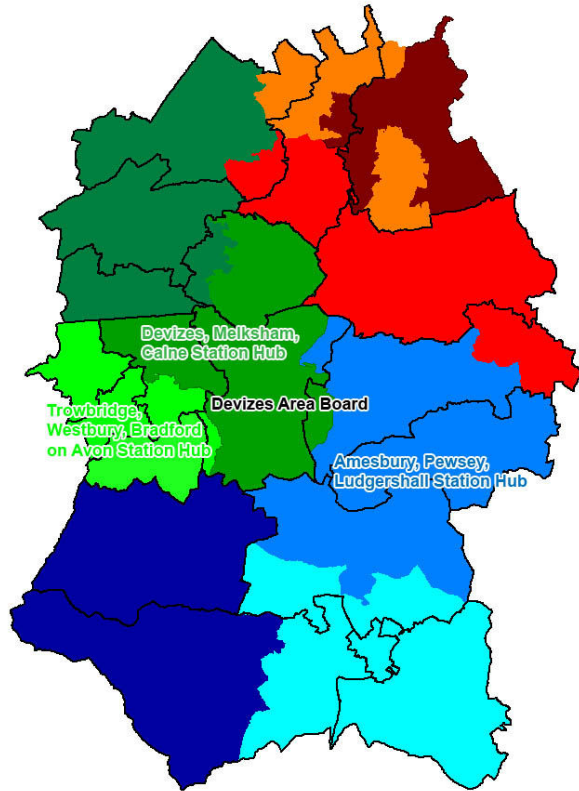
- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of you belongings.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

Inspector Matthew Armstrong
Sector Commander



Briefing report for Calne; Devizes and Melksham Community Area Boards



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltsfire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Darren Nixon, Devizes, Melksham, Calne Station Hub	07860 345294	darren.nixon@wiltsfire.gov.uk
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltsfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltsfire.gov.uk and then complete the on line request

Crews from Devizes have continued to work with local police helping promote a joint approach toward safety within Devizes, including the Wiltshire & Swindon Messaging service operated by the police on behalf of the Office of the Police & Crime Commissioner and also the police Bluz' N' Twos discos aimed at young people. Fire fighters have carried out a number of visits to premises to assess risks and have offer Home Fire Safety advice.

Another fire safety initiative to support a Wilts FRS Boat Safety campaign has re-commence with crews patrolling the Kennet & Avon canal tow path that travels through Devizes 'Fire station ground'. The crews use mountain bikes whilst on patrol and carryout fire safety interventions on canal barges especially those used as dwelling.

Warning given over dangers of chip pans

Last year, over half of all accidental fires in the home in England were linked to cooking. Many of these were caused by deep fat frying, and over 3,000 people are injured in these kinds of fires each year.

Deep frying requires heating a large volume of oil to extremely high temperatures. The oil can cause terrible burns, and it can go up in flames. In fact, it's an ideal fuel for a fire and, as such, it's difficult to put out. Homemade chips are great, but the safest way to deep fry is to use a thermostat controlled deep fat fryer rather than a chip pan, as the thermostat stops it from overheating - or, even better, use oven chips!"

Top tips for cooking are:

- Never fill a chip pan more than a third full of oil.
- Take care when cooking with oil - it sets alight easily.
- If the oil starts to smoke, it's too hot. Turn off the heat and leave it to cool.
- Ideally, use a thermostat controlled deep fat fryer, which can't overheat.
- Don't leave cooking unattended - a forgotten pan can lead to disaster.
- If you've consumed alcohol, don't be tempted to cook with a chip pan.
- Avoid children being in the kitchen alone when cooking on the hob.

If a pan does catch fire:

- Don't take any risks. Turn off the heat if it is safe to do so but don't try and move the pan.
- NEVER throw water over the fire - that will cause a fireball.
Don't tackle the fire yourself - get out, stay out, call 999.

Michael Franklin

Partnerships & Community Engagement Manager(Wiltshire Council area)

March 2015

Update for the Melksham Area Board Meeting

Update From: Melksham Town Council

Date of Area Board Meeting: *15 April 2015*

Headlines/Key Issues:

- **Britain in Bloom South West**

A successful Britain in Bloom regional seminar was held at the Assembly Hall for over 300 delegates from the South West.

- **Neighbourhood Plan**

A launch event for the Neighbourhood Plan was held over 2 days on 27/28 March in the Assembly Hall, which attracted over 200 people on both days.

The key messages from the event, was very much that the plan needs to be community led, therefore, volunteers were encouraged to come forward, especially to help on the tasks groups with regard to:

Education

Health & Wellbeing

Transport

Employment and Economy

Education and Lifelong Learning

Environment

- **Website**

The new Town Council website has been launched incorporating what the Assembly Hall has to offer also. It is hoped people will be able to buy tickets on-line for events, including comedians shortly, as well as book function rooms in both the Town Hall and Assembly Hall.

Projects:

- **Flood Plan**

Following an initial meeting to discuss the way forward with regard to a Flood Plan for Melksham Town, volunteer Flood Wardens are currently being sought

via local media to participate in the Flood Planning and risk management process.

- **Time Credits**

A Time Credit Launch was held at the Town Hall to which various groups and organisations were invited to take part.

Future Events/Dates for the Diary:

- 30 April: French Twinning Welcoming Reception
- 14 June: Civic Service
- July: Melksham in Bloom
- July: Britain in Bloom South West assessment day
- 18 July: Carnival/Party in the Park – King George Playing Field
- Two days a week in the summer holidays: Sports Roadshow in the park
- 29/30 August: Melksham Comic Convention - Melksham Assembly Hall
- 5/6 September: Food & River Festival – King George Playing Field
- 13 September: Gardener's Society Flower and Produce Show – Assembly Hall
- 5 December: Melksham Christmas Fayre and Lights Switch on

Signed:

Dated: 31 March 2015

Update for Melksham Area Board

Name of Parish/Town Council	Melksham Without Parish Council
Date of Area Board Meeting	15th April 2015

Headlines/Key successes

- Individual flood plans drawn up by volunteer groups in Shaw, Whitley and Beanacre; 400 sandbags stored locally donated by Wiltshire Council under their PEAS (Parish Emergency Assistance Scheme) and exercise drills to commence shortly; Parish Council produced leaflet “what to do in a flood” distributed to 800 homes in Shaw, Whitley, Purlpit and Beanacre.
-
- New Residents Action Group set up, **CAWS** (Community Action – Whitley & Shaw) which the Parish Council is sure will follow in the footsteps of the good work carried out by BRAG (Bowerhill Residents Action Group) and BASRAG (Berryfield and Semington Road Action Group) elsewhere in the Parish.
-
- Successful launch of the Melksham Neighbourhood Plan at the Assembly Hall on Fri 27th & Sat 28th March with the Town and Parish Councils working well together with the local community.

Projects

- Safety surfacing at Shaw Play area replaced and equipment refurbished, with consultation with local children at the pre schools and primary school as to what they would like to see to replace an item of play equipment. Major repair work undertaken to the safety surfacing at Beanacre Play area.
-
- Improvements to Bus Stops with replacement roofs on the bus shelters at Semington Road and Sandridge and a new bench installed at the West Hill bus stop following a request from residents.
-

Update for Melksham Area Board

Forthcoming events/Diary dates

Launch of Bowerhill Sports Pavilion on Saturday 16th May

On Saturday 16th May Melksham Without Parish Council are holding a launch event for the new sports Pavilion at Bowerhill Sports Field. There will be a number of events happening on the field during the day with the ribbon being cut at 2.30pm by the Queen's Representative, Deputy Lieutenant Mr. Robert Floyd.

The event on Saturday 16th May is to give the opportunity for local people to come and see the new facilities and celebrate by using the Playing Field. There will be a football tournament from 10am to 2pm with local disabled youth and adult teams from across Wiltshire taking place; this is an "Ability Counts" tournament being organised by AFC Melksham.

The Parish Council hope that local community groups will also attend the event and provide a chance for members of the public to be able to find out more about them and what they do.

One of the main uses of the Playing Field is that as football pitches, and as well as the Ability Counts tournament during the event, there will also be an adult tournament played on Sunday 17th May and it's hoped that local teams will get involved. This too is being organised by AFC Melksham, who have always been very supportive of their home ground at Bowerhill. There will also be a chance to look around the new changing room facilities (4 changing rooms and 2 official changing rooms) on Saturday from 3pm.

The Pavilion also has a new kitchen and lounge area, this is available for use by local community groups. The Pavilion used to be the home of the Bowerhill Youth Club, and the aim is to get the Youth Club up and running again; there will plenty of chance at the event to have your say – particularly the young people – as to what they want from a youth club.....

Signed: Teresa Strange, Clerk to Melksham Without Parish Council

Date: 31/03/2015

Agenda Item 13

Report to Melksham Area Board
Date of Meeting 15 April 2015
Subject Community Area Grants

Purpose of Report:

To consider 9 applications for community area grant funding, totalling **£16,710**

Application (and amount requested)

Friends of St George's School, Semington St Georges School new adventure trail path	£4675
Melksham CAP Bowser	£994
Bulkington Village Hall Floor repairs and damp proofing	£3514
Melksham Music Festival Electrical equipment for party in the park	£1584
The Learning Curve IT equipment for introductory internet courses	£1000
Wiltshire Mind New intercom system	£984
Adventure Centre Improved drainage for the Melksham Adventure Centre	£2500
Melksham CAP Joystick to maximise the effectiveness of Melksham's CCTV	£960
Melksham Senior's Forum Equipment for Older persons activities	£500

Total requested:	£16,711
Prior to consideration of these applications the Area Board's discretionary fund balance stands at:	£56,673
If all applications are approved as recommended the Board's balance will be:	£39,962

1. Background

- 1.1. Melksham Area Board has authority to approve Area Grants under powers delegated to it by the Cabinet Member for Community Services. Under the terms of the delegation Area Boards are required to follow the Community Area Grant guidance and funding criteria.
- 1.2. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.4. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the applications are all available to view on the [Wiltshire Council web site](#) and hard copies can be made available upon request.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the [criteria set by the Council](#) and are made to projects that can proceed within a year of the award being made.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure. The Melksham Area Board was allocated a discretionary capital budget for 2015/2016 of £56,673. This is the first meeting of the financial year.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. Human Resources Implications

- 6.1. There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8	Friends of St George's School, Semington	St Georges School new adventure trail path	£4675

- 8.1. To construct a path around the perimeter of the schools field to enable play and recreation in the wetter, winter months. The field is regularly used by other groups including a toddler group, messy church and the annual village fete. The path will prove useful to less able bodied and wheelchair users at such events.
- 8.2. The PTA, Friends of St Georges school, are an extremely active charity, raising much needed funding for our small village school. Our fundraising usually pays towards trips, books, IT equipment and school reward scheme, such as den building and fire lighting and cook a meal outdoors on a camp fire.
- 8.3. This application meets the Council's grant criteria.
- 8.4. The total cost of the project is £9350 and they are seeking a grant of £4675 from the Board.

Ref	Applicant	Project proposal	Funding requested
9	Melksham CAP	Bowser	£994

- 9.1 Melksham has been very successful since first entering the South West in Bloom competition two years ago, which has had a very beneficial effect on community spirit. However, Town and Wiltshire Council have indicated that they are at the limit of their resources when it comes to watering the thousands of flowers and hanging baskets that shops and volunteers are distributing around the town.
- 9.2 MCAP would like to purchase a mobile water bowser which volunteers can use to keep flowers, hanging baskets, new trees etc. watered during dry weather
- 9.3 This application meets the Council's grant criteria.
- 9.4 The total cost of the project is £994 and they are seeking a grant of £994 from the Board.

Ref	Applicant	Project proposal	Funding requested
10	Bulkington Village Hall	Floor repairs and damp proofing	£3514

10.1 The flooring recently suffered from wet rot requiring approximately £3300 of repairs. The building was constructed in the 19th century has solid walls which are very damp and require specialist damp proofing at an approximate cost of £3,750 to reduce the dampness and prevent further floor and roof damage.

10.2 Bulkington Village Hall is extensively used by our community and surrounding villages. It is used as the village poling station. On Monday AM we have Ladies Exercise Classes, Tuesday AM Choir Practice (non religious), Wednesdays (bi-monthly) Parish Council meetings, Thursdays PM Omni Art Group, Fridays Omni Art Group (all Day), Saturdays West Wiltshire Society of Model Engineers (all Day winter only) and Sunday evening Band Practice. We also have occasional Parish Council Planning Meetings as required. We hold private children's parties and charitable fundraising events (Help for Heroes, Macmillan Nurses etc.) in association with the Great Bulkington Railway. Intermittently the hall is used to hold wakes and occasional church events like soup lunches and Harvest Suppers

10.3 This application meets the Council's grant criteria.

10.4 The total cost of the project is £7208 and they are seeking a grant of £3514 from the Board.

Ref	Applicant	Project proposal	Funding requested
11	Melksham Music Festival	Electrical equipment for party in the park	£1584

11.1 The group wish to purchase new equipment to help improve the events resources framework. Much needed is new electrical cabling and connectors to enhance and improve the present electrical stock held. Also - two sturdy heavy duty gazebos to enhance the sound crew's mixing desk position and a 'green room' facility on site, and a tarpaulin cover to prevent leakage from the roof of the main stage.

11.2 The gazebos will be shared with Melksham Food and River Festival.

11.3 This application meets the Council's grant criteria.

11.4 The total cost of the project is £3167 and they are seeking a grant of £1584 from the Board.

Ref	Applicant	Project proposal	Funding requested
12	The Learning Curve	IT equipment for introductory internet courses	£1000

- 12.1 The Learning Curve have recently found that many people are more likely to want to learn to access the internet via tablets or smartphones than computers and would like to update our equipment to be able to give learners the chance to find out how to use current technology to get online.
- 12.2 We would also use the digital devices to set up a new IT literacy training programme following our recent pilot session with the Melksham Over 55s Forum and Selwood Housing residents – this would be targeted to 60 new learners in Melksham. We would also aim to replicate this service in other parts of Wiltshire, targeting 200 new older learners over the coming year. We are also aiming to increase our digital volunteers to provide valuable peer support and work-related experience to local people.
- 12.3 This application meets the Council's grant criteria.
- 12.4 The total cost of the project is £1000 and they are seeking a grant of £1000 from the Board.

Ref	Applicant	Project proposal	Funding requested
13	Wiltshire Mind	New intercom system	£984

- 13.1 Wiltshire Mind - a local mental health charity require a Wireless Video intercom system to improve our office security. This will enable after-hours access for counseling clients and thus enable people suffering mental distress to access our counselling service outside their normal working hours.
- 13.2 The project helps meet local priorities, for example the project meets one of the aims of the Melksham Community Area Action Plan 2012 which is to improve Mental Health. The intercom will help protect staff who may be working in a lone capacity after hours and only clients with appointments will be able to access the premises after business hours by using the intercom system.
- 13.3 This application meets the Council's grant criteria.
- 13.4 The total cost of the project is £984 and they are seeking a grant of £984 from the Board.

Ref	Applicant	Project proposal	Funding requested
14	Adventure Centre	Improved drainage for the Melksham Adventure Centre	£2500

14.1 The aim of the project is to upgrade and modernise the Melksham Adventure Centre building, improving the facility for all users. Over the last few years the building has been modernised internally, which has allowed us to increase its usage and its sustainability, which of course puts pressure on an ageing drainage system.

14.2 At present the drains will become blocked two to three times a year, which will limit the use of the building with fairly unpleasant consequences. Modernising the drainage system of the building will remove this problem and allow us to make further improvements to the showers and changing room facilities, again increasing the buildings appeal to the local community.

14.3 To undertake the work they believe they would need agreement from the Council and Environment Agency.

14.4 This application meets the Council's grant criteria.

14.5 The total cost of the project is £5032 and they are seeking a grant of £2500 from the Board.

Ref	Applicant	Project proposal	Funding requested
15	Melksham CAP	Joystick to maximise the effectiveness of Melksham's CCTV	£960

15.1 Addition of a joystick to the new CCTV system in Melksham to enable full use to be made of the system. Several volunteer monitors (14) have come forward following an appeal and training is commencing soon. A joystick is the recommended way to control CCTV cameras most effectively and at least two volunteers have experience of public space CCTV.

15.2 This application meets the Council's grant criteria.

15.3 The total cost of the project is £960 and they are seeking a grant of £960 from the Board.

Ref	Applicant	Project proposal	Funding requested
16	Melksham Senior's Forum	Equipment for older persons activities	£500

16.1 The group is looking to purchase equipment and health activity games for their regular activity meetings. The project is aimed at improving the quality of lives of Seniors in the

Melksham Community area. Working in partnership with Selwood Housing, Mi Homecare, Age UK, Learning Curve, Wiltshire Online, Community Transport we aim to provide monthly sessions to reduce social isolation and promote active ageing. Hopefully as a pilot project following out across other Area Boards to support older people ageing better. We currently borrow some equipment from Age UK, however, this is becoming increasingly difficult due to their increasing demand on resource and difficulty in transporting equipment.

- 16.2 We can store this equipment at the Forest Community Centre for our monthly activities. The equipment will be used to enable activities such as Line Dancing, Skittles, Bowls, Ball games, Indoor Curling, Board/ table games and for sing along Karaoke.
- 16.3 This application meets the Council's grant criteria.
- 16.4 The total cost of the project is £800 and they are seeking a grant of £500 from the Board.

Background papers:	Grant Application – Friends of St George School Grant Application – Melksham CAP Grant Application – Bulkington Village Hall Grant Application – Melksham Music Festival Grant Application – The Learning Curve Grant Application – Wiltshire Mind Grant Application – Adventure Centre Grant Application – Melksham CAP Grant Application – Melksham Senior's Forum
Report Author	Abbi Gutierrez, Melksham Community Area Manager Tel: 01225 718443 abbi.gutierrez@wiltshire.gov.uk

Grant Applications for Melksham on 15/04/2015

ID	Grant Type	Project Title
1156	Community Area Grant	Wiltshire Mind- intercom system
1231	Community Area Grant	Repair to Village hall floor and damp proofing
1160	Community Area Grant	Bowser Project
1074	Community Area Grant	St Georges School new adventure trail path
1135	Community Area Grant	Joystick to maximise the effectiveness of Melksham\'s CCTV
1138	Community Area Grant	Melksham Party in the Park Equipment
1167	Community Area Grant	Improved drainage for the Melksham Adventure Centre
1209	Digital Literacy Grant	Equipment for introductory internet courses
1276	Community Area Grant	Ageing better in Melksham

ID	Grant Type	Project Title	Applicant	Amount Required
1156	Community Area Grant	Wiltshire Mind- intercom system	Wiltshire Mind	£984.00

Submitted: 22/01/2015 12:23:10

ID: 1156

Current Status: Application Appraisal

To be considered at this meeting:
tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Wiltshire Mind- intercom system

6. Project summary:

Wiltshire Mind- a local mental health charity- require a Wireless Video intercom system to improve our office security. This will enable after hours access for counselling clients and thus enable people suffering mental distress to access our counselling service outside their normal working hours.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6LA

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£99540.00

Total Expenditure:

£104269.00

Surplus/Deficit for the year:

£-4729.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£15000.00

Why can't you fund this project from your reserves:

Our reserves are a contingency fund in the event of closure.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£984.00		
Total required from Area Board	£984.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
Intercom system	984.00	Not applicable	0.00
Total	£984		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project helps meet local priorities, for example the project meets one of the aims of the Melksham Community Area Action Plan 2012 which is to improve Mental Health. The intercom will help protect staff who may be working in a lone capacity after hours and only clients with appointments will be able to access the premises after business hours by using the intercom system. Safety of counselling staff is therefore the major benefit for the project. A second benefit is the ability of members of the local community to access our counselling service after hours, ie outside their normal working hours. This will help increase numbers of people benefiting from counselling. Counselling can help improve confidence, increase resilience, reduce isolation, improve mental health, lead to greater well-being, increase emotional strength and enable service users to manage daily tasks more effectively. Counselling recognises the roles of body, mind and spirit to improve mental health, which can help develop more active communities. The counsellor encourages individuals to take responsibility and to participate in more exercise and physical

activity to improve mental health.

14. How will you monitor this?

We will keep records of the increase in numbers of clients attending our counselling service as a result of the installation of the intercom system. Records will be kept on a monthly basis. We will also ask our counsellors to complete a safety questionnaire three months after the installation of the intercom system. This will monitor the levels of personal safety achieved.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project involves the funding of a capital item. The only ongoing expenditure required will be maintenance which will be funded from core funds.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1231	Community Area Grant	Repair to Village hall floor and damp proofing	Bulkington Village Hall	£3513.79
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Submitted: 26/02/2015 15:49:52

ID: 1231

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Repare to Village hall floor and damp proofing

6. Project summary:

The village hall had a new floor in 2003, the new floor was constructed under building regulations and inspected during construction for compliance. The flooring recently suffered from wet rot requiring approximately Â£3300 of repairs. The building was constructed in the 19th century has solid walls which are very damp and require specialist damp proofing at an approximate cost of Â£3,750 to reduce the dampness and prevent further floor and roof damage.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 1SW

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1160	Community Area Grant	Bowser Project	Melksham Community Area Partnership	£993.60
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Submitted: 24/01/2015 14:12:04

ID: 1160

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bowser Project

6. Project summary:

MCAP would like to purchase a mobile water bowser which volunteers can use to keep flowers, hanging baskets, new trees etc. watered during dry weather

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£14935.35

Total Expenditure:

£14221.81

Surplus/Deficit for the year:

£713.54

Free reserves currently held:

(money not committed to other projects/operating costs)

£713.54

Why can't you fund this project from your reserves:

Because we still need to function beyond March 2015 and are awaiting further grant aid. Note that the Â£14k above includes Â£10,000 held on behalf of the Melksham CCTV installation group (now spent)

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£993.60		
Total required from Area Board		£993.60		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
THBW Trolley Mounted Waterer	993.60	nil		0.00
Total	£993.6			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Melksham has been very successful since first entering the South West in Bloom competition two years ago, which has had a very beneficial effect on community spirit. However, Town and Wiltshire Council have indicated that they are at the limit of their resources when it comes to watering the thousands of flowers and hanging baskets that shops and volunteers are distributing around the town. Volunteers have indicated they want to make Melksham look even more fabulous, so we are trying to purchase a hand-drawn bowser so that the plants have a chance of looking their best through summer.

14. How will you monitor this?

Melksham has previously won Silver and Silver Gilt awards, so the very

best outcome will be if the town can win GOLD at the next round of South West in Bloom

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off purchase of a bowser which will be garaged locally (by arrangement with the Cricket Club, whose President has approved this) and available not only for Melksham in Bloom and Town Team volunteers but also, for example, on hand for fireworks displays as a safety measure. There will be no ongoing costs apart from water.

16. Is there anything else you think we should know about the project?

This is a one-off purchase. The preferred model is a THBW Trolley Mounted Waterer. After considerable research we have found the best price is available here: <http://www.schsupplies.co.uk/product/waterers-bowsers/thbw-trolley-mounted-waterer>

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1074	Community Area Grant	St Georges School new adventure trail path	Friends of St George's School, Semington	£4675.00
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Submitted: 13/12/2014 13:14:33

ID: 1074

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

St Georges School new adventure trail path

6. Project summary:

To construct a path around the perimeter of the schools field to enable play and recreation in the wetter, winter months.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6LP

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2014

Total Income:

£3073.06

Total Expenditure:

£5024.54

Surplus/Deficit for the year:

£-1951.48

Free reserves currently held:

(money not committed to other projects/operating costs)

£4623.14

Why can't you fund this project from your reserves:

The PTA, Friends of St Georges school, are an extremely active charity, raising much needed funding for our small village school. Our fundraising usually pays towards trips, books, IT equipment and school reward scheme. The path is part 1 of a multi year project (see below) and we aim to raise as much funding ourselves both within the school and the community as we possibly can. However the current vision for the project would mean it would take many years to complete under our own funding.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£9350.00			
Total required from Area Board	£4675.00			
Expenditure (Itemised £ expenditure)	Income (Itemised income)	Tick if income confirmed	£	
Path quote from	9350.00	Village Fete	yes	1113.00
Different by Designs		School	yes	161.71

	Disco	
	Jumble sale	yes 805.21
	Xmas Fayre	yes 643.75
	Village	
	Xmas lights	yes 88.26
	donations	
	Our reserves	yes 1863.07
Total	£9350	£4675

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Future development of the path will hopefully include benches, picnic tables and various activity stations to promote visual and mental stimulation, particularly for the SEN children. The field is regularly used by other groups including a toddler group, messy church and the annual village fete. The path will prove useful to less able bodied and wheelchair users at such events. Toddler Group are in need of some all year round outside space for the children to explore outside environment. The fete will hugely benefit from the path to allow good disabled access to all stalls in all weather.

14. How will you monitor this?

Use of the path will be monitored by school staff and supervisors. Children will be encouraged to use the path to separate out and find a quiet space away from the energetic team games which often take place on the playground. We will regularly seek feedback from the community user groups

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The PTA would seek to continue fundraising activities within the local community, if the council grant were to run out

16. Is there anything else you think we should know about the project?

The vision for the path once in place, and more funding or sponsorship is raised, will be to enhance the path into more of a learning/interactive adventure trail. The current proposals include, picnic tables and benches, decked amphitheater, reflection cabins, board game tables, musical stage area and some quiet dens. Hopefully this path will attract more local community groups to hire out the school grounds. The total cost of the

vision, including the path is c.35,000.00

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1135	Community Area Grant	Joystick to maximise the effectiveness of Melksham\'s CCTV	Melksham Area Community Safety Group	£960.00
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Submitted: 14/01/2015 00:24:35

ID: 1135

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Joystick to maximise the effectiveness of Melksham's CCTV

6. Project summary:

Addition of a joystick to the new CCTV system in Melksham to enable full use to be made of the system. Several volunteer monitors (14) have come forward following an appeal and training is commencing soon. A joystick is the recommended way to control CCTV cameras most effectively and at least two volunteers have experience of public space CCTV.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2014

Total Income:

£14935.35

Total Expenditure:

£14221.81

Surplus/Deficit for the year:

£713.54

Free reserves currently held:

(money not committed to other projects/operating costs)

£713.54

Why can't you fund this project from your reserves:

Reserves are fully allocated which is why CCTV has been funded separately from the start.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£960.00		
Total required from Area Board	£960.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
Dalmeier Joystick as recommended 960.00 by system suppliers			
Total	£960		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from

your project benefit your local community?

The community will benefit from the new CCTV system operating effectively and the addition of a joystick will be a major step to achieving this. We welcome the support of Melksham Town Council, as well as the Area Board, as The CCTV project in general fits perfectly with Town Council's 'Safe, Active and Healthy Society' vision. Effective operation of the system will also help with site security during the construction stage of the new Campus.

14. How will you monitor this?

The success of the CCTV system will be evident from its ongoing usefulness in assisting the police. Logs will be analysed regularly to assess this.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are continually investigating funding sources, including local businesses likely to benefit from an effective CCTV system.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will

be spent on the activities specified.

1138	Community Area Grant	Melksham Party in the Park Equipment	Melksham Music Festival	£1583.63
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Submitted: 14/01/2015 19:01:41

ID: 1138

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Party in the Park Equipment

6. Project summary:

Melksham's Party in the Park event is entering its 16th year. We wish to purchase new equipment to help improve the event's resources framework. Much needed is new electrical cabling and connectors to enhance and improve the present electrical stock held. Also - two sturdy heavy duty gazebos to enhance the sound crew's mixing desk position and a 'green room' facility on site, and a tarpaulin cover to prevent leakage from the roof of the main stage. All items are regarded as essential for the future well being of Party in the Park.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7ED

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£25625.00

Total Expenditure:

£20096.00

Surplus/Deficit for the year:

£5529.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£11313.00

Why can't you fund this project from your reserves:

We consider that our event needs to maintain a strong contingency fund. Our events are not underwritten by any other body which means our volunteer organisation needs a healthy reserve to protect itself. We are, though, committed to funding 50% of this project from Reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£3167.26			
Total required from Area Board	£1583.63			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Electrical Improvements	2131.00	From reserves	yes	1065.50
2 x Gazebos	792.50	From	yes	396.25

Tarpaulin	243.76	reserves From reserves	yes	121.88
Total	£3167.26			£1583.63

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The community of Melksham and surrounding areas benefit from Melksham Music Festival events which includes Party in the Park. Party in the Park (mainly a one day annual music festival but with other supporting activities) brings together several thousand people to its annual event thereby affording a degree of togetherness and community spirit. Further, many performers at the event are drawn from our local community and our ethos and an objective is to afford a performance platform to those performers, many of whom are young people. This, in turn, helps other organisations with their own youth projects and cultural programmes. Party in the Park also affords the opportunity for other local charities and non-profit making organisations to self promote and display their wares, from 2015 free of charge for a site pitch. This further helps to engender good community relations and well being, as well as affording those organisations good promotional opportunities. Finally, we should mention that our event at Melksham Party in the Park has always afforded free entry to the Under 11's age group, thereby helping families, particularly those less well off, to enjoy a good local day out. The charge we make to adults and young people over the age of eleven is still very reasonable and extremely good value when you consider that an all-day programme of great entertainment is provided.

14. How will you monitor this?

By ensuring that numbers attending meets our criteria of putting on an event of quality. We take the view that if several thousand turn up year after year, then we must be fulfilling our objectives. This has been the case now for the last fifteen years. Each year we ensure that young performers are given a platform to perform and this is also achieved each year. We aim to freshen up the event each year to maintain momentum.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Future funding for these items will be funded from reserves. Reserves are

gradually being built up to handle capital purchases.

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1167	Community Area Grant	Improved drainage for the Melksham Adventure Centre	The Adventure Centre Association	£2500.00
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Submitted: 26/01/2015 12:50:49

ID: 1167

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Improved drainage for the Melksham Adventure Centre

6. Project summary:

To upgrade and modernise the Melksham Adventure Centre building, improving the facility for all users.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7ED

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2014

Total Income:

£6352.00

Total Expenditure:

£5007.00

Surplus/Deficit for the year:

£1345.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3426.00

Why can't you fund this project from your reserves:

The Melksham Adventure Centre can partly fund the project from reserves but other funding would allow us to undertake the project sooner.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£5032.00			
Total required from Area Board	£2500.00			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
BioPure 4 (bioprocessor)	4032.00	Reserves from Melksham Adventure Centre	yes	1532.00
Digger hire (approximate cost)	500.00	Reserves from Wiltshire Youth Canoe Club	yes	1000.00
Foundations (approximate cost)	250.00			
Pipes/fittings (approximate cost)	250.00			
Total	£5032			£2532

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project will benefit all uses of the building. Over the last few years the building has been modernised internally, which has allowed us to increase its usage and its sustainability, which of course puts pressure on an ageing drainage system. The users of the building are predominantly the youth, often related to canoeing for obvious reasons. However, these canoeists are from the local area and not just Melksham, where the canoe club links to Bath, Bradford on Avon, Chippenham and Devises, but extending to the South coast, Devon and Wales. The facilities are also used for training courses, training new canoe coaches. It is regularly used by an equine training group. It is also used to run other courses, such as first aid. The facilities are often used annually for the local running club to organise events. The local rugby and football groups use the gym facilities for strength and conditioning, especially in the winter months. Also, recently the local youth club (formally Canberra) has begun using the facilities. Therefore, these facilities help addresses a number of the local priorities including Children and Young People and Leisure Culture and Sport. Improving the drainage would allow us to continue to increase the usage of the building. At present the drains will become blocked two to three times a year, which will limit the use of the building with fairly unpleasant consequences. Modernising the drainage system of the building will remove this problem and allow us to make further improvements to the showers and changing room facilities, again increasing the buildings appeal to the local community.

14. How will you monitor this?

The Adventure Centre currently keeps records of users of the facilities. It is the Centre's aim to continue to increase this usage and therefore these records will show whether we are able to achieve this aim. The Committee of the Adventure Centre would like to see the usage increase for the benefit of the local community, but due to the inadequate drainage system it is reaching its limit.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Adventure Centre has proved it is a sustainable facility, by increasing its revenues each year. It will continue after any Council funding has been used, but due to the improvements it will be able to have more users, increasing revenues further. We hope the funding will create an even more sustainable resource for the benefit of the local community. The Adventure Centre is a not-for-profit organisation, therefore, any surplus revenues are reinvested in the building, either used for maintenance or to improving the facilities.

16. Is there anything else you think we should know about the project?

The application is really one part of the on going renovation and improvements at the Adventure Centre. We have up dated the toilets, kitchen and fire safety, and the updating of the drains is a further step in modernising the facilities. We have further plans to improve these facilities and the drainage system is fundamental to any further improvements.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1209	Digital Literacy Grant	Equipment for introductory internet courses	The Learning Curve (Voluntary Sector Development)	£1000.00
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Submitted: 12/02/2015 22:51:23

ID: 1209

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Digital Literacy Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Equipment for introductory internet courses

6. Project summary:

We are experienced at running Get Online introductory courses at libraries across the county and at our Melksham centre and understand the difference that digital inclusion makes to people's lives. We have recently found that many people are more likely to want to learn to access the internet via tablets or smartphones than computers and would like to update our equipment to be able to give learners the chance to find out how to use current technology to get online. This will enable people to be able to access services, search for employment and connect with friends, family and groups.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN128BU

9. Please tell us which theme(s) your project supports:

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2013

Total Income:

£2122087.00

Total Expenditure:

£2413485.00

Surplus/Deficit for the year:

£-291401.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Our most recent published annual report and accounts explain how the charity had experienced a serious financial crisis caused by a combination of internal and external factors. A recovery plan has now enabled the charity to pay off its debts and establish a more sustainable position. However we are still in the process of working towards rebuilding our reserves to a level appropriate for an organisation of our size.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £1000.00

Total required from Area Board £1000.00

Expenditure (Itemised £ expenditure)	Income (Itemised income)	Tick if income £ confirmed
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Digital
equipment - 405.00
3 x Kindle
Fire

Digital
Equipment -
3 x 390.00
Samsung
Galaxy
Tablet

Digital
Equipment - 205.00
Apple iPad
Mini

As this grant is to fund one off equipment purchases, the equipment could continue to be used for future programmes.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1276	Community Area Grant	Ageing better in Melksham	Melksham Seniors\ 55 + Forum	£500.00
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Submitted: 30/03/2015 17:08:39

ID: 1276

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Ageing better in Melksham

6. Project summary:

The project is aimed at improving the quality of lives of Seniors in the Melksham Community area. Working in partnership with Selwood Housing, Mi Homecare, Age UK, Learning Curve, Wiltshire Online, Community Transport we aim to provide monthly sessions to reduce social isolation and promote active ageing. Hopefully as a pilot project following out across other Area Boards to support older people ageing better. We currently borrow some equipment from Age UK, however, this is becoming increasingly difficult due to their increasing demand on resource and difficulty in transporting equipment.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7FF

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation
Technology & Digital literacy
Other

If Other (please specify)

Ageing better

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost	£800.00			
Total required from Area Board	£500.00			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Exercise mats	80.00	Contribution from Seniors	yes	300.00
Audio and Karaoke equipment	120.00			
Skittles, balls and bowls	200.00			
Activity and board games	150.00			
Twirlers and musical equipment for movement	50.00			
Outdoor sports equipment	50.00			

Tape for Line	20.00	
Dancing		
Sing along microphone	40.00	
Kitchen equipment	90.00	
Total	£800	£300

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This is a stand alone project, based upon requests to improve the Health of older people by more active ageing activities. As yet we do not have any accounts for this project, initially it would be supported by Melksham Seniors. We hope to identify via the council other areas of additional funding to meet the Councils own aspirations on supporting an ageing society. We aim to target the reduction of falls and reducing social isolation through our activities.

14. How will you monitor this?

Support and health scrutiny improvement schemes and growth in membership and attendances at sessions.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We intend to make a small reasonable charge at each meeting.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.